

CENTRAL BUCKS SCHOOL DISTRICT
Operations Committee Minutes
February 22, 2017

Committee Members Present

John Gamble, Chairperson
Dennis Welden, Member

Ken Rodemer, Asst. Dir. of
Operations

Other Board Members and Administrators Present

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| Beth Darcy | Sharon Collopy |
| Paul Faulkner | John Kopicki |
| Dr. Scott Davidheiser | Dr. David Bolton |
| Bill Slawter | |

The meeting was called to order at 6:05 PM by John Gamble.

PUBLIC COMMENT

None.

PRE-DISTRICTING OF THE CHALFONT VIEW DEVELOPMENT:

Dr. Bolton reviewed a pending 54-unit housing development in Chalfont that could add approximately 59 students to the Butler, Unami, CB South attendance area. Prior to the housing units being built and families moving in, Dr. Bolton recommended the Board consider modifying the attendance boundaries to have this area be part of the Pine Run, Tohickon, CB West attendance zone to eliminate potential overcrowding in the other schools. Committee agreed to have this issue placed as an action item on the February 28 Board Meeting.

REVIEW OF MEETING MINUTES

The January 23, 2017 Operations Committee Meeting Minutes were reviewed. No revision or corrections were noted.

CAPITAL PROJECTS

CB West – Memorial Drive Athletic Fields: Dan Jalboot, AIA of Daley+Jalboot Architects presented their "Athletic Fields Feasibility Study". The study described existing conditions of the athletic fields west of Memorial Drive that currently includes a JV baseball field, a multi-use soccer/lacrosse field, practice football field and six tennis courts. Three options were included in the study ranging from a single artificial turf field to providing two artificial turf fields and an additional tennis court with corresponding levels of improvements to the natural fields and site amenities. Costs similarly ranged from \$1,238,435 to \$3,023,580. Members present questioned need for JV baseball field, overall costs of athletic improvements and desire not to impact classroom/education funding, overlapping of track field events and playing fields, parity with CB South and CB East, scoreboards, safety fencing, and spectator seating. Mr. Kopicki strongly recommended the Board consider Option C with two artificial fields and further suggested funding was currently available in the Long Range capital project plan. Committee agreed to have Mr. Matyas place this issue on the next Finance Committee meeting prior to taking the next step.

CB High School East Domestic Water Storage: Ken Rodemer reviewed the project to increase domestic water storage from 5,000 gallons to 15,000 gallons. Project requires a small addition and is currently out for public bidding.

Lenape Traffic Study: Consultant has finished on-site observations of existing conditions, pedestrian and vehicular traffic flows. Meetings will be held in the next couple of weeks and preliminary recommendations presented at the next Operations Committee Meeting.

Kutz Elementary School Bathrooms: Ken Rodemer noted design documents are almost complete and project will be out for public bids in a couple weeks. It was also noted that the current project cost estimate is approximately \$275,000 as opposed to \$115,000 noted in the 9/2016 Capital Projects list. It was noted that the original estimate probably did not include the need to replace the existing Faculty restrooms that are located where the new bathrooms need to be constructed.

Holicong Middle School Phase V: It was noted that this project predominantly includes work in and surrounding the Library on the second floor and will be out for bids in the next few days.

COMMITTEE/BOARD ACTION ITEMS

Central Bucks High School West Auditorium Renovations: Bids were opened on February 10 and the total of base bids and recommended alternate bids (\$1,857,195) was below the \$2,300,000 Capital Project estimate. The base bids and recommended alternates provide the design features as coordinated with the school's staff. It was noted that the project does include the extension of the Stage out into the 'pit' area by approximately four feet. Committee agreed to have a recommendation for award of the contracts placed on the agenda for the February 28 Board meeting.

War Memorial Field Renovations: Bids were opened on February 10 for both the Athletic Surface Renovations (field & track) as well as the Renovations and Additions to War Memorial Stadium (buildings, fencing, paving, etc.). The bids for the field and track renovations were close to expectations with seven contractors furnishing bids. The bids for the renovations to the buildings and site improvements were significantly higher than originally budgeted in the Capital Project list. Only two general construction bids and only one electrical bid was received, partly due to the extensive scope of work to be done in a short time period. Cost to add a second long jump runway and pit was not recommended as cost was approximately \$100,000 and not at the other two high schools. Ken Rodemer recommended that the District proceed with awarding the contract to renovate the turf field and repair the track for work to be done this summer. It was further recommended to reject the bids for the other renovations, value engineer the work proposed, and rebid the project in early Fall, 2017 for construction to be done over the Winter 2017 and Spring 2018. The Operations Department will look into making some site improvements in the near term such as removing the barbed wire. Committee agreed to place these items on the agenda for February 28 Board meeting.

Temporary Project Management Assistance: Ken Rodemer requested the Committee consider employing a Temporary Project Management Assistant as was done last year to help manage the quantity of capital projects with the limited staff. Scott Levan filled this part-time position last year and was willing to do so again this year at the same hours and rate. Committee agreed to again fill this position this year. This will be included in a future Board meeting personnel action agenda item.

Unami Middle School – Moyer Road Improvements: Ken Rodemer updated the Committee on Chalfont Borough's grant applications for traffic calming measures, ADA access improvements, and school zone flashing signals along Moyer Road near Unami Middle School. Updates on the

status of these grants will be brought to the Committee as the process progresses. Chalfont Borough also requested consideration for sharing costs of the flashing signals if the grants were not forthcoming. Committee members commented that CBSD has shared costs with municipalities in the past for installation of school zone flashing lights.

Purchase of Forklift for Operations Center: Ken Rodemer requested approval to purchase a new forklift for the Operations Center. The present one to be replaced is over fifty years old (pre 1963), parts not available and not compliant with standard safety features (roll cage). Committee members briefly discussed lease vs. purchase costs but agreed purchase was better based on the number of years the District anticipated having the forklift in service. Committee agreed to place a recommendation for award of a contract to purchase a new forklift on the agenda for the February 28 Board meeting.

Facility Use Waiver- CBAA Lacrosse Clinic: A request to waive the facility use fees for a CBAA Lacrosse Clinic scheduled for March 12, 2017 was reviewed. Committee discussed the request and decided not to waive the facility use fees.

C.B. South Tennis Courts – Design Contract for Paving Repairs: Ken Rodemer presented a professional services contract from Gilmore & Associates to perform a site survey and prepare construction documents to repair the tennis courts at C.B. South High School. It was noted that the paving is the original installation (2004) with some minor repairs done previously. Gilmore & Associates two years ago did a similar project for the Tennis Courts at C.B. East with good results. Committee agreed to place a recommendation for award of a contract to Gilmore & Associates on the February 28 Board meeting.

INFORMATION

Folly Road Flashing Warning Lights at C.B. South High School: Ken Rodemer reviewed a brief history of the road improvements proposed on Folly Road near C.B. South High School. The Township has developed plans for the installation of flashing lights on Folly Road in the area of the present crosswalk. In addition, they have proposed ADA curb/ramp improvements at the intersection of Folly & Pickertown Roads. Members questioned why CBSD would be involved in those intersection improvements. Further clarification is required.

FUTURE MEETING SCHEDULE

Ken Rodemer noted that the scheduled date for the April Operations Committee Meeting is April 26, which falls after the second Board meeting in that month. It was requested and approved to change the meeting date to *Tuesday, April 18, 2017* at 6:00 PM.

The next meeting of the Operations Committee will be Wednesday, March 22, 2017 at 6:00 PM.

ADJOURNMENT

The meeting was adjourned at 7:20 P.M.

Minutes prepared by Ken Rodemer, Assistant Director of Operations and Administrative Liaison